

HENRY COUNTY COMMUNITY CORRECTIONS POSITION ANNOUNCEMENT

Henry County Community Corrections (HCCC) announces an opening for the position of Case Manager. HCCC operates electronic monitoring, day reporting, community service, pretrial services and community transition programs for adults. In addition, the agency also operates electronic monitoring, community service and the Out of School Suspension program for juveniles.

The current position, under limited supervision, is responsible for the full spectrum of case management responsibilities as it relates to HCCC and Henry County Veteran Treatment Court (HCVTC) clients placed in one of the aforementioned programs or participating in HCVTC. This includes but is not limited to: conducting assessments, case management meetings, making referrals to service providers, conducting home checks, prepare reports, testifying in court, drug and alcohol testing, attending meetings and the issuance of incentives and sanctions. Incumbent must possess or obtain the Indiana Risk Assessment System (IRAS) certification.

Qualified applicants should demonstrate an ability to work independently with minimal supervision, as well as possess strong interpersonal and communication skills. A Bachelor's degree in criminal justice or related area is preferred but applicants with prior experience may be considered. HCCC uses evidence-based corrections practices and candidates should be able to demonstrate a knowledge of the principles of effective intervention. Candidates must possess a valid Indiana driver license and demonstrate a safe driving record. This position is classified as PAT with a salary of \$34,697 and includes a benefit package.

Interested candidates should **submit a resume as well as a cover letter which outlines their qualifications to:** jwilliams@henryco.net no later than August 2, 2017.

EQUAL EMPLOYMENT OPPORTUNITY

Henry County is an Equal Opportunity Employer. We affirm our commitment to provide equal opportunity in employment to persons in all job titles, without regard to race, color, religion, gender, age, disability, sexual orientation, or national origin. This policy includes recruiting, hiring, training, probation, promotion, transfer, compensation, benefits, assistance, layoff, recall, employee facilities, discharge, retirement, and all other terms and conditions of employment.

All position vacancy notices, postings, advertisements, and recruiting literature shall contain the phrase "An Equal Opportunity Employer."

Any employee with questions or concerns about any type of discrimination in the workplace shall bring these issues to the attention of his/her elected official/department head. Employees may raise concerns and make reports without fear of reprisal. Anyone found to be engaging in any type of unlawful discrimination will be subject to disciplinary action, up to and including termination of employment.

Posted: 7/19/17